

# MAPPA 2009 Educational Conference & Annual Meeting / Supervisors Toolkit / EFP Review & Exam

Hosted by The University of Iowa (Iowa City, IA) at the Coralville Marriott Conference Center (Coralville, IA)

September 25 - October 1, 2009

## Friday, September 25

7:00 - 9:00 PM Supervisors Toolkit Registration

## Saturday, September 26

7:00 - 8:00 AM Supervisors Toolkit Registration  
7:00 - 8:00 AM Supervisors Toolkit Breakfast  
8:00 AM - 12:00 PM Supervisors Toolkit - Module 1 (*What Is It?*)  
12:00 - 1:00 PM Supervisors Toolkit - Lunch  
1:00 - 5:00 PM Supervisors Toolkit - Module 2 (*It's More Than Administrivia*)  
5:00 - 7:00 PM Supervisors Toolkit - Dinner on your own

## Sunday, September 27

6:45 - 7:45 AM Supervisors Toolkit Breakfast  
6:45 - 7:30 AM Golf Tournament Breakfast  
7:30 - 7:45 AM Golf Tournament Introduction / Transit to Finkbine Golf Course  
8:00 AM - 12:00 PM Supervisors Toolkit - Module 3 (*Communication - Let's Talk!*)  
12:00 - 1:00 PM Supervisors Toolkit - Lunch  
12:00 - 8:00 PM MAPPA 2009 Conference Registration  
12:00 - 8:00 PM Exhibitor & Industry Partners Set-Up  
1:00 - 3:00 PM Supervisors Toolkit - Module 3 (*Communication - Let's Talk!*)  
1:00 - 4:00 PM Spouses Program (Optional Shopping & Spa Retreat)  
2:00 - 4:00 PM MAPPA Board Meeting  
3:00 - 3:30 PM Golf Tournament Wrap-Up / Transit to Hotel  
3:00 - 4:30 PM Supervisors Toolkit - Module 4 (*If It Weren't for the People*)  
4:00 - 5:00 PM MAPPA Education / Program Committee Meeting  
5:00 - 5:30 PM Facilitators Briefing  
5:30 - 6:00 PM First-Timers / Spouse Reception (MAPPA Attendees & Spouses)  
6:00 - 7:00 PM Welcome Reception (MAPPA, Spouses, Supervisors Toolkit)  
7:00 - 9:00 PM Dinner on your own (MAPPA, Spouses, Supervisors Toolkit)

## Monday, September 28

6:30 AM - 12:00 PM MAPPA 2009 Conference Registration  
6:30 - 9:00 AM Exhibitor & Industry Partners Set-Up  
6:30 - 7:30 AM Breakfast (MAPPA, Spouses, Supervisors Toolkit)  
7:30 - 7:45 AM Transition to Keynote Speaker  
7:45 - 9:00 AM Keynote - Sam Glenn (MAPPA, Spouses, Supervisors Toolkit)  
9:00 - 9:15 AM Break / Transition to Educational Sessions  
9:15 - 9:30 AM Spouse Program - Gather / Transit to New Pioneer Co-Op  
9:30 - 11:30 AM Spouse Program - Healthy Lifestyle Decisions  
9:15 - 11:45 AM Supervisors Toolkit - Module 4 (*If It Weren't for the People*)  
9:15 - 10:30 AM **MAPPA EDUCATIONAL SESSION 1**  
A1 (Sustainability): *Sustainable Transportation*  
B1 (Finance & HR): *Competency Management*  
C1 (Operations & Best Practices): *Power Plants of the Future*  
D1 (Administration & Data): *President's Climate Commitment*  
E1 (Engagement): *Reducing Costs through Buying Consortia*  
10:30 - 10:45 AM Break / Transition to Educational Sessions

**Monday, September 28 (CONTINUED)**

10:45 - 12:00 PM	<b>MAPPA EDUCATIONAL SESSION 2</b> A2 (Sustainability): <i>Sustainable Grounds</i> B2 (Finance & HR): <i>The Economy &amp; Creative Budgeting</i> C2 (Operations & Best Practices): <i>How to Manage a BioDigester</i> D2 (Administration & Data): <i>Applying Urban Design Principles</i> E2 (Engagement): <i>Sustainability and the Role of Facilities Management</i>
11:45 AM - 2:00 PM	Supervisors Toolkit - Lunch w/Vendors
11:30 - 12:30	Spouse Program - Driving Campus & Community Tour
12:00 - 3:00 PM	Lunch with Exhibitors & Industry Partners / Trade Show
12:30 - 1:30 PM	Spouse Program - Dessert at the UI President's Residence
1:30 - 4:00 PM	Spouse Program - Creative Retreat
2:00 - 4:30 PM	Supervisors Toolkit - Module 5 ( <i>Motivation &amp; Performance</i> )
3:00 - 3:15 PM	Break / Transition to Educational Sessions
3:15 - 4:30 PM	<b>MAPPA EDUCATIONAL SESSION 3</b> Large School Discussion Small School Discussion
4:30 - 5:30 PM	Free Time / Prepare for Evening Events
5:30 - 5:45 PM	Transit to Old Capitol (MAPPA, Spouses, Supervisors Toolkit)
5:45 - 7:00 PM	Old Capitol Reception (MAPPA, Spouses, Supervisors Toolkit)
7:00 - 9:00 PM	Dinner on your own ( <i>Return shuttles available every 15 minutes in front of Old Capitol</i> )

**Tuesday, September 29**

6:45 - 7:45 AM	Breakfast (MAPPA, Spouses, Supervisors Toolkit)
7:45 - 8:00 AM	Supervisors Toolkit - Transition to Educational Sessions
8:00 - 8:30 AM	MAPPA General Business Meeting
8:30 - 8:45 AM	Transition to Educational Sessions
8:00 - 11:30 AM	Supervisors Toolkit - Module 6 ( <i>Customer Service Triangle</i> )
8:45 - 10:00 AM	<b>MAPPA EDUCATIONAL SESSION 4</b> A4 (Sustainability): <i>Green Cleaning Initiatives at Purdue University</i> B4 (Finance & HR): <i>Performance Based Contracting</i> C4 (Operations & Best Practices): <i>Security Systems</i> D4 (Administration & Data): <i>APPA's Facilities Performance Indicators</i> E4 (Engagement): <i>Building A Winning Relationship with your University President</i>
9:00 AM - 4:00 PM	Spouse Program - Amana Colonies / Flood Tour
10:00 - 10:15 AM	Break / Transition to Educational Sessions
10:15 - 11:30 AM	<b>MAPPA EDUCATIONAL SESSION 5</b> A5 (Sustainability): <i>Campus Carbon Footprint</i> B5 (Finance & HR): <i>Alternative Budget Model at Iowa State</i> C5 (Operations & Best Practices): <i>Tree Campus</i> D5 (Administration & Data): <i>Potential Impacts of Cap &amp; Trade on Higher Education</i> E5 (Engagement): <i>Making the Most of the Town and Gown Relationship</i>
11:30 - 11:45 AM	Break / Transition to Lunch
11:45 AM - 12:45 PM	Lunch w/Guest Speaker (Iowa Flood 2008 - Don Guckert)
12:45 - 1:00 PM	Supervisors Toolkit - Transition to Educational Sessions
12:45 - 1:15 PM	Elections and Officer Installation
1:00 - 5:00 PM	Supervisors Toolkit - Module 7 ( <i>Supervisors as Leaders</i> )
1:15 - 1:30 PM	Break / Transition to Educational Sessions or Buses for On-Site Learning Experiences
1:30 - 4:30 PM	<b>MAPPA EDUCATIONAL SESSION 6</b> A6 - On-Site Learning Experience: <i>Flood Recovery &amp; Mitigation</i> B6 - On-Site Learning Experience: <i>LEED Buildings</i> C6 - On-Site Learning Experience: <i>Power Plant &amp; Alternative Fuels</i>

**Tuesday, September 29 (CONTINUED)**

1:30 - 4:30 PM	<b>MAPPA EDUCATIONAL SESSION 6 (continued)</b>
1:30 - 2:45 PM	D6: <i>Renewable Energy Misconceptions - TRIVIA</i> E6: <i>Role of a Sustainability Coordinator</i>
2:45 - 3:15 PM	Break / Transition to Educational Sessions
3:15 - 4:30 PM	F6: <i>Energy Hawks: Energy Optimization through Collaboration</i> G6: <i>Lessons Learned from LEED Certified Student Centers</i>
4:30 - 5:30 PM	Free Time / Prepare for Evening Events
4:30 - 7:30 PM	Exhibitor & Industry Partners Tear Down
5:30 - 7:00 PM	President's Cocktail Reception
7:00 - 10:00 PM	President's Banquet President's Inauguration, STK Graduation, Entertainment, Dessert

**Wednesday, September 30**

7:00 - 8:00 AM	Breakfast (MAPPA, Spouses, Supervisors Toolkit)
8:00 - 8:30 AM	Conference Closing Remarks
8:30 - 9:00 AM	Transition to to Review Course (EFP Review Course)
8:30 - 10:00 AM	Sustainable Conferences Panel Discussion
10:00 - 11:00 AM	Conference Adjourns / Room Checkout / Departure
9:00 AM - 12:00 PM	EFP Exam Preparatory Review
12:00 - 1:00 PM	Lunch (EFP Examinees)
1:00 - 4:00 PM	EFP Exam Preparatory Review
4:00 - 4:30 PM	EFP Exam End / Departure

**Thursday, October 1**

7:00 - 8:00 AM	Breakfast on your own (EFP Examinees)
8:00 - 8:30 AM	Registration (EFP Examinees)
8:30 - 11:30 AM	EFP Exam (EFP Examinees)
11:30 AM - 12:00 PM	Exam Adjourns / Room Checkout / Depart