REQUEST FOR QUALIFICATIONS

Finkbine Golf Course – Replace Irrigation System
Project No. 0748101
February 8, 2018

The University of Iowa (University) intends to retain professional design services from an Iowa based firm for the Finkbine Golf Course – Replace Irrigation System project. Interested and qualified firms are invited to submit Statement of Qualifications for this project based on the tentative scope of work and information included below.

Project Background
The Finkbine Golf Course is the University of Iowa Athletics Department championship golf venue. The scenic 18-hole course, home to The University of Iowa Men’s and Women’s Golf Teams, has hosted numerous NCAA tournaments and other prestigious championship events.

Project Description
The irrigation system is at the end of its useful service life, and is in need of replacement. This project will replace the irrigation system in full, including all irrigation equipment, distribution piping, pumps, motors, pump house, control system, and related equipment and site restoration.

Project Scope
The University of Iowa wishes to retain a qualified design professional firm to perform an initial feasibility study to define the scope of the work including the conceptual design/approach and an estimate of anticipated construction costs. Following the issuance of the feasibility study report, the Owner will have the option to continue working with the design firm for the subsequent phases of design, bidding, and construction.

Anticipated Project Schedule
(All dates are approximate and subject to change.)

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Feasibility Study Kickoff Meeting</td>
<td>March 1, 2018</td>
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<tr>
<td>Feasibility Study Final Review Meeting</td>
<td>March 31, 2018</td>
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<td>Final Design Review Meeting</td>
<td>June 2018*</td>
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<tr>
<td>Bidding</td>
<td>July 2018*</td>
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<tr>
<td>Commence Construction</td>
<td>August 2018*</td>
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<tr>
<td>Complete Construction</td>
<td>December 2018*</td>
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(* Design & Construction work may also be implemented in phases or postponed)
**Selection Process**
The University will recommend an Iowa based professional design firm to the Board of Regents, State of Iowa. Based on the University’s evaluation of all Statement of Qualification submitted, a select number will be contacted for interviews. The final selection and recommendation for the project Design Professional to the Board of Regents will be based on the interviews and qualifications.

The selected firm will be contracted for the feasibility study using the *Agreement Between Owner and Consultant – Special Services Agreement*. Should the project move forward into the design and construction phases, the *Agreement Between owner and Consultant – Architectural/Engineering Agreement* will be used. Both contracts are available for review at the following location:

www.facilities.uiowa.edu/pdc/consultants/agreement-form.html

Please review the contract terms and conditions in advance of submitting qualifications.

**Statement of Qualifications**
Firms interested in providing services for this project shall include (as a minimum) the following in their Statement of Qualification:

1. Cover letter expressing interest in providing services for the project and the principal contact information.
2. Design Firm’s general brochure
3. Proposed project team, individual roles, qualifications, project experience and office location for each team member. Please include as a minimum: ASIC-certified (American Society of Irrigation Consultants) professional(s) in the field of irrigation system design, and Iowa-licensed professional engineers (PE) in the fields of electrical, and mechanical engineering.
4. Team members’ resumes showing qualifications related to this project.
5. Project team’s experience with golf course irrigation system design. For each project submitted, include the following: team member’s specific role, project summary, project cost, client reference and contact information.
6. List of University of Iowa projects (completed or underway), the names of the firm’s proposed project team members responsible for those projects, related client references and a summary of project and construction costs related to those projects.
7. Familiarity with the University of Iowa project delivery process and design standards.
8. Project approach and schedule.
9. Description of the firm’s quality control procedures. This should address quality in documentation as well as in the design process.
Firms interested in providing services for the project shall submit the requested materials via five (5) hard copies and one (1) single PDF file by **no later than 2:00 p.m. on February 23, 2018** to:

Adam Cannon
Design Project Manager
200 University Services Building
Iowa City, Iowa 52242-1922
Email: adam-cannon@uiowa.edu
Ph: 319-335-1291

John Rutherford
Project Support Staff
200 University Services Building
Iowa City, Iowa 52242-1922
Email: john-rutherford@uiowa.edu
Ph: 319-384-0793

Electronic file may be submitted via email or CD and shall be label “0748101 – *Statement of Qualification – firm name*”. Statement of Qualifications shall be a maximum of 20 pages where a page is defined as one side of a sheet of paper and does not include the cover sheet. Failure to comply with the criteria set forth, may result in rejection of the submittal. Firms will be contacted if additional information of

All questions shall be directed to the Design Project Manager noted above.

All costs associated with the development and submittal of the Statement of Qualifications and interview presentation will be the responsibility of the design professional.