Safety Steering Committee Meeting
8/20/2009

Members Present:
Kris Smith, Dave Keeley, Bethany Kaplan, Kerry Campbell, Dan Johnson-O’mara, Jeff Harney, John Anderson, Joe Marron, Mark Hammonds, Meagan Moeller, Linda Dvorak and Joe Brinson

Wellness/Warm Up At Work:
- Continuing Blood Pressure checks at USB. Starting to talk with managers and supervisors about blood pressure checks in their areas.
- Presented a work feature with Area 3A regarding lack of sleep and a link to health and safety. There is a lot of research that shows when people are not getting enough sleep they are at a higher risk of injury or illness.
- Presented work features to the Water Plant and Area 4 maintenance regarding back pain and back pain prevention.

Dashboard and Safety Work Requests Report:
Projections show that OSHA recordable injuries per 100 employees will be up to 8.1 at year end, up a full point from 2008. That means 6 more people will have OSHA recordable injuries than in 2008.

Unit Reports:

Blue Team
None

B.F.S.
The Return to Work program trial is working very well and a proposal is being finalized to present to the directors. BFS will be holding a tailgate for completion of all currently required safety training.

P.D.C.
- Is working on a procedure for “Critical Incident” reporting on projects.
- Working to get required safety training current
- Focusing on observing trench work safety on projects

Landscape Services
- Working to get all employees involved in regular safety meetings. Will be discussing recent injuries at next meeting.
- Encouraging all AFSCME Reps to attend Incident Investigation training.
- Sent a draft of an Advance newsletter to Wendy Moorehead to see how it might fit in “Toady’s News” on the FM Connection.

Building Services
- Purchased video training programs for Slips / Trips and Falls, and Back Safety. Contact Darlene Clausen 335-5114 if you are interested in viewing.
- Discussing meeting compliance with with OSHA required safety training.
- Preparing for flu season, the H1N1 virus and a possible pandemic. Discussing daily precautions for individuals including: washing hands, hand towels, use of sanitizer, Kleenex, etc.
- Preparing for annual Environmental Health and Safety audits.

Power Plant

See Attached

AFSCME:

Dave Keeley will meet with the 1FM Group sometime in the near future. A dry run was completed of an exercise to work through in that meeting.

Funding for work with Diane Brown from AFSCME International is coming to an end. Diane is planning on one last visit to Iowa this Fall.

Roundtable:

Iowa/Illinois safety conference will be held October 1st in Moline, Illinois.

Next Meeting 9/17/2009
Power Plant Safety Committee Meeting Minutes  
August 14, 2009

Attending:  Mark Hammonds (Chair), Daniel-Johnson-O’Mara (Recorder), Jim Otto, Bill Dusenberry, Chris Stoltz, Steve Shaffer, Don Bream, Steve Kottenstette, Ben Fish and → BETHANY KAPLAN ←

1) The additional rooftop railings we need are in the quote phase. As soon as we get a price, a P.O. will be cut to order them. Then the PPVB (Power Plant Volunteer Brigade) will once again swing into action.

2) As of today, we have had 69 days without an OSHA recordable and 333 days without lost time due to an accident. After Bethany Kaplan spoke to us, it appears we were able to recoup some days because the recent eye splash incident was not a recordable.

3) A schedule has appeared on the FM website for Incident Investigation Training and is hanging up on the Safety Board in the Break Room. Those Power Plant personnel who are members of the GoTo Team should sign up for refresher training. Please see your supervisor, sign up and get refreshed! Please call Darlene Clausen at 335-5115 to sign up September 9, 5:00-7:00 P.M, October 14, 8:30-10:30 A.M and November 11, 1:00-3:00 P.M.

4) The removal of the steep ramp offering ingress to the AFFF Room had been linked to the removal of the "temporary" pipe over which the ramp straddles. As it turns out, the pipe in not temporary. Therefore, Power Plant staff will probably fab up some steps to replace it. A work order will be generated so it gets done.

5) The Indoor Oil Storage project is moving along. Parts are in and Mr. Shaffer will contact Eric Hendrickson of Shive-Hattery to evaluate the trolley that carries the barrels.

6) The Bailey monitor for the Ash Alley has all of its parts here. Don Bream has this on his Short List.

7) The two AED’s we have will be relocated to more visible spots and a third can be purchased. One possible location is by the Whistle, another in the basement near the elevator and a third on the Turbine deck somewhere.

8) L L Pelling will be called to come in and give us some suggestions and a quote on how to smooth out the asphalt outside by the Gas Shed to make it safer for fork lift loads to maneuver.

9) Two eye wash/shower stations are going to be installed in the IWT room upstairs (because of the CIP tank) and downstairs as well. A few people from the Safety Committee will check out the best locations. Pretty limited.

10) John Anderson brought over the Noise Dosimeter and D I-O took location-specific readings at 23 locations. This data will be compiled by Mr. Anderson and resubmitted. So far, hearing protection is a must here in the Plant.

11) The necessary wires for the new Bulkhead doors have appeared in the panel. Therefore, they will be wired into our system to indicate SHUT/OPEN status. Opinion seems to vary about the normal status of the doors – should they be OPEN all the time or SHUT all the time?

12) A suggestion was in the Safety Suggestion box concerning the accidental startup of Boiler #8 from USB. An incident investigation has been launched. Until that is complete and suggestions put forward on that document, we here at the Power Plant will just sit tight. The suggestion was no remote startup should be possible.

OPEN FORUM:

It was observed that PPE is not being worn at all times within the Power Plant, particularly during the off-shifts. This needs to change now or employees may be disciplined. If not for yourself, then for us and your families.

The Dense Phase Replacement project has been approved for Planning. Look for conveyors to replace the Transport Vessels sooner rather than later. Huzzah! (Phase 1 may be TV5-8 replacement first.)

Several E&I, Maintenance and Supervisor personnel received Swagelok fitting and bending training which turned out to be a real eye-opener. Safety (fewer leaks) will definitely be a result of this. Maybe save a little money, too.

Our guest speaker Bethany Kaplan clarified just what constitutes an OSHA Recordable and what doesn’t. It proved very useful and helpful. We were able to adjust our Recordable counter because of it. Thanks, Bethany!

Daniel Johnson-O’Mara
PPSC Recorder
### Safety Performance as of: 8/20/2009

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<th>Department</th>
<th>OSHA Recordable Injuries</th>
<th>OSHA Recordable Injuries Per 100 Employees</th>
<th>Lost Work Days</th>
<th>Days On Job Transfer/Restriction</th>
<th>Injuries Investigated</th>
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#### 2009 Totals

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<td>OSHA Recordable Injuries</td>
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The projections for 2009 are based on the previous three year’s average. The three year average is divided by 365 then multiplied by the number of days remaining in the year. That number is then added to the current 2009 total to create the projected total.
OSHA Recordable injuries are highlighted

Safety Update for Week of 7/1/2009
7/1/2009 – A Custodian from Area 3B injured their back while bending over to pick up trash. (Clinic/Hospital Visit)

Safety Update for Week of 7/6/2009
7/6/2009 – A Custodian from Area 5B injured their left shoulder pulling a carpet extractor. (No Medical Treatment)

7/9/2009 – A Custodian from Area 4A injured their hip and leg when they tripped over a rock while carrying a pile of boxes. (Minor/On-Site Treatment)

7/10/2009 – An Electrician from Area 2 injured their elbow drilling holes in concrete and installing conduit. (Minor/On-Site Treatment)

Safety Update for Week of 7/13/2009
6/9/2009 – An Electrician from Area 2 cut their finger while pushing wire into an electrical box. (Minor/On-Site Treatment)

5/8/2009 – A Utility Plant Maint Mech III got ash in their eye when they opened the ash door on the boiler. (No Medical Treatment)

7/10/2009 – A Groundskeeper was struck in the groin with a push mower handle while mowing when the mower fell in a hole. (Clinic/Hospital Visit)

7/14/2009 – An Electrician from Area 5 cut their hand on a metal hanger while installing conduit. (Emergency Room)

7/15/2009 – A Custodian from Area 5B was struck in the eye by debris while throwing trash in the dumpster. (Emergency Room)

7/18/2009 – A Power Plant Chief Operator got test solution in their eye while taking water samples. (Emergency room)

Safety Update for Week of 7/20/2009
7/20/2009 – An Area Mechanic from Area 1 injured their hip and knee when they fell off a six foot step ladder while changing a ballast in a fluorescent light fixture. (No Medical Treatment)

Safety Update for Week of 7/27/2009
7/30/2009 – A Groundskeeper I from Landscape Services injured their back while planting ornamental grasses. (Clinic/Hospital Visit)

7/31/2009 – A Maintenance worker from the Work Control Center cut their finger while changing air filters in the ceiling at PBB. (Emergency Room)
**Lifecycle of Safety Improvement**

**PLAN**
The Work
Identify activities to improve Safety Performance
- Incident Investigations
- Regularly scheduled safety meetings
- Hazard Observations
- Recognize Good Safety behaviors

**CHECK**
Results
Are we getting the desired results?
- Are fewer people getting hurt?
- Are Dashboard numbers improving?

**CHECK**
Performance
Are we doing what we said we would do?
- How many or what percentage of Injuries are being investigated
- How many safety meetings are being held
- How many Hazard Observations have been completed

**SAFETY**

**DO**
The Work
Complete the activities from the Planning stage
- Investigate Injuries
- Hold regularly scheduled safety meetings
- Complete Hazard Observations
- Recognize Good Safety behaviors