Updated
Campus
Drone Policy

Department of Risk
Management, Insurance,
and Loss Prevention

September 19th, 2018
Drone Policy Overview

➢ Still maintaining a general “NO FLY ZONE”
➢ Pertains to University-controlled and/or University owned drones.
➢ Any drone use requires the completion of a Drone Flight Request form.
➢ All Drone Flight Request forms are approved or denied by the Drone Committee.
➢ The Drone Committee will notify building coordinators if their building is specifically listed in a flight request.
What is required?

Requestors must:

1. Have a relationship with the University,
2. Be in accordance with the University’s Mission,
3. Have proper FAA certifications, licenses, permits and clearances, and
4. Have proper insurance coverage.

No hobbyist or recreational use!
Drone Flight Request Form

https://workflow.uiowa.edu/entry/new/5082/11146961

Should be submitted at least 14 days in advance

Should include:

- Drone specifications
- Detailed flight plan
- Specific dates, times and locations
- Proof of Remote Pilot License
- Proof of Insurance
Drone Approval Notice

- Sent from the Drone Committee to the Requestor and the Remote Pilot in Charge

- Includes specific flight details and compliance requirements

- Approval is for University of Iowa property ONLY

- Flights over non-UI property need landowner approval
Compliance Requirements for the Pilot

- Contact UIHC Safety & Security the day before
- Contact “AirCom” the day of
- Keep a phone line available throughout the entire flight to be contacted by AirCom
- Keep a copy of this approval with him/her during the flight
- Comply with all applicable federal, state and local laws
Drone Committee

- Ian Arp – Office of General Counsel
- Josey Bathke – Risk Management
- Richard Hichwa – Office of Vice President for Research
- Benjamin Hill – Office of Strategic Communication
- Kevin Kregel – Office of the Executive Vice President & Provost
- Wendy Moorehead – Facilities Management
- Douglas Vance – UIHC Safety and Security
- David Visin – Department of Public Safety
Drone Advisory Group

- **Jeff Aaberg** - University Housing & Dining
- **Josh Berka** – Athletics
- **Patricia Cone-Fisher** – Division of Sponsored Programs, Export Control
- **Dan Fine** – Faculty Representative
- **Thomas Schnell** – Faculty Representative
- **Shelley Stickfort** – Employee & Labor Relations, Human Resources
- **Local Building Coordinator(s)**

Drone Policy – Department of Risk Management
FAQ’s

► What types of request are getting approved?

► How does the policy address privacy issues?

► What if I see a drone in my area and I haven’t been notified?

► How much notice do we get from the Drone Committee?
How to get in touch with us?

- Address: 430 Plaza Centre One
- Phone: 319-335-0010
- Website: https://uiowa.edu/riskmanagement
- Email: Risk-Management@uiowa.edu