

BuildUI –Instructions for Building Coordinators

Design and Construction utilizes an in-house project management software program, BuildUI, to manage the capital projects it is responsible for.

Building Coordinators may view project information for those projects which they are associated with. The information available through the BuildUI website includes:

- Project summary information including a description of the project.
- Project team list.
- Project summary and status notes.
- Project timeline dates.
- Project budget information when finalized.
- Project bid information including the bid tab when appropriate.

To enter the site you may either enter the following information into an internet browser buildui.facilities.uiowa.edu or you may follow the instruction on the Facilities Management home page under Projects/Project Information.

https://www.facilities.uiowa.edu/index.html

THE UNIVERSITY OF IOWA

FACILITIES MANAGEMENT

ABOUT US
Welcome Mission/Vision Departments Staff Listing Careers

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Facilities Management...dedicated, innovative, responsible. We are working behind the scenes, 24-hours a day, serving The University of Iowa as a partner in excellence. Facilities Management is a comprehensive facilities organization, dedicated to the stewardship of the campus.

NEWS

UI Fault Detection and Diagnostics recognized by DOE Smart Energy Analytics Campaign

Prairie burns conducted on campus

State funding cuts force UI project moratorium

UI designated Tree Campus USA ninth year in a row

Seashore Hall demo, new PBSB underway. *Live webcam*

UI announces campus will be coal-free by 2025

More News...
Awards & Accomplishments

Video/Webcams Major Projects

SERVICES

- List of FM Services A-Z
- Work Control Center
- Building Coordinators Site

PROJECTS

- Project Information**
- Bids
- Consultants
- Contractors

CAMPUS SPACES

- Building for Iowa
- Campus Planning
- Maps
- Building Information
- Space Management

ENERGY&ENVIRONMENT

- Energy Management
- Energy Production
- Renewable Energy
- Sustainable Initiatives
- Office of Sustainability

Emergency Service 319-335-5071 (24 hours/day, 7 days/week)

FM@YourService

Customer Service Portal

For maintenance emergencies, or if you do not have a HawkID, call 319-335-5071

ACCESS AND CONSTRUCTION ALERTS

CHECK ENERGY USE IN YOUR BUILDING NOW

HELP SUPPORT THE CAMPUS MASTER PLAN

FM Intranet | Facilities Management, 200 University Services Building, The University of Iowa, Iowa City, IA 52242 (319) 335-5500
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About Us

Services

Projects

Request Project

Project Information

Bids

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Campus Spaces

Energy & Environment

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Campus Recreation & Wellness Center

Project Information

UI PROJECT MORATORIUM

End-of-year state funding cuts force construction project moratorium. Contact Design & Construction for questions at 319-335-5500.

CURRENT MAJOR PROJECTS

Search for current major project information by selecting a building or utility system from the drop down menu below.

109 River Street

Search

BUILD UI PROJECT INFORMATION PORTAL

BuildUI is intended for use by project customers, budget officers, and building coordinators.

BuildUI tracks project information throughout all stages of a project.

BuildUI provides:

- Project summary information including a description of the project.
- Project team list.
- Project summary/status notes.
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- Project budget information when finalized.
- Project bid information including the bid tab when appropriate.

[Access BuildUI Project Information Here](#)

MAJOR PROJECTS

[Building for Iowa](#) web page (project information, renderings, webcams, Campus Master Plan)

SELECT PROJECT WEBCAMS

[Project Webcams](#)

CAPITAL PROJECTS

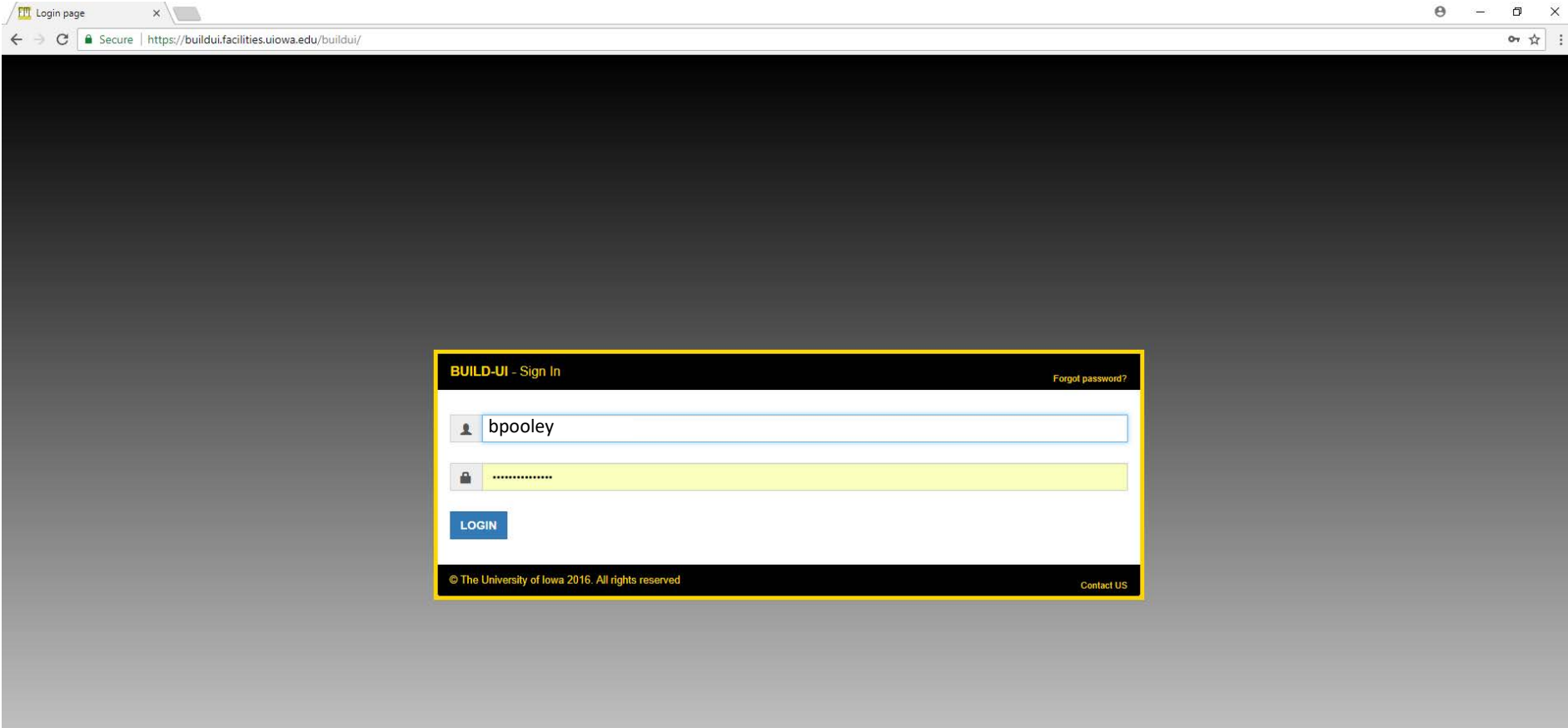
[Capital Projects](#) have an estimated construction cost of over \$100,000.

[Capital Projects Processes](#) - description and diagram

QUICK LINKS

- [Design Standards & Procedures](#)
- [Campus Planning Committee](#)
- [Design & Construction](#)
- [Capital Projects](#)
- [Capital Projects Processes](#)

Enter your university username and password and click Login.



When you first enter the BuildUI site the list of projects you are associated with will be shown in list form. This is called the Home screen. You may click the word “Projects” on the header at any time to return to your project list.

Projects Home

Status	Project#	Building Name	Title
PR	0761701	English-Philosophy Building	Install Wood Grain Name Plate for Room 308
PR	0751201	English-Philosophy Building	Install Door/Frame and Floor Sink in Room 103
PR	0717501	English-Philosophy Building	Install Motorized Blinds in Room 304
SC	0705901	English-Philosophy Building	Renovate Restrooms
HD	0677101	English-Philosophy Building	Install Electronic Access to Building Perimeter Doors
SR	0655001	English-Philosophy Building	Reconstruct North Walkway

When you click on the project you want, the project menu options will show up on the right hand.

0705901 - English-Philosophy Building - Renovate Restrooms

- Menu
- Project Summary
- Project Team
- Project File Information
- Project Timeline
- Budget Summary

0705901 - English-Philosophy Building - Renovate Restrooms



Building Address 251 West Iowa Avenue
Iowa City, IA 52242

CURRENT BUILDING PROJECTS (> \$25,000)

Project Number	Project Title
0131801	Flood Restoration
0240601	Flood Mitigation and Permanent Recovery
0655001	Reconstruct North Walkway
0677101	Install Electronic Access to Building Perimeter Doors
0705901	Renovate Restrooms

- Menu
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Still under development... final layout pending. Rollout expected Fall 2018.

When you choose the “Project Summary” from the menu you will find a description of the project and customer schedule expectations.

0705901 - English-Philosophy Building - Renovate Restrooms

Project Summary

Project Title

Renovate Restrooms

Program

Building

0196 - English-Philosophy Building

Hospital ID

Project Type

Renovation

Project Priority

Regular

Project Status

SUBSTANTIAL COMPLETION

Gross SQ. FT

1,500

Net Usable SQ. FT

1,400

Net Assignable SQ. FT

0

Budget

\$350,000.00

Funding

\$350,000.00

Estimate

\$354,918.00

Budget Status

Final

Scope Statement

Renovate Men's and Women's restrooms on 2nd, 3rd, & 4th floors.

Project Description

Full renovation of 6 restrooms on 2nd, 3rd & 4th floors. This includes ADA upgrades with path of travel, new plumbing fixtures, new toilet compartments, new interior floor and wall finishes & paint new ceiling and lights and all necessary HVAC upgrades and electrical power upgrades as required. This also includes new ADA compliant doors and hardware. A single user restroom will be added on the 3rd floor.

Project Justification

Several years ago the restrooms on the basement level and 1st floors were renovated. It is now time to complete the restroom renovations on the 3 remaining floors.

Customer Schedule Expectations

TBD at the kickoff meeting.
EPB would like the construction to be substantially complete April 30 2018.

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Attachment

When you choose the “Project Team” from the menu, you will find the list of internal (to the university) and external team members and vendor contacts.

0705901 - English-Philosophy Building - Renovate Restrooms

Project Team

Print

Team Versions

Internal Team

Name	Role	Invited	Documents	Elink	Primary	Active
BMANTERN	For Information Only	Required	Full Size w/ Spec			Y
Elijah P Ehlinger	Construction Manager	Required	Full Size w/ Spec		Y	Y
Gary Hintermeister	Project Manager	Required	Full Size w/ Spec		Y	Y
Julie A Sychra	Funding Customer					Y
SDELLABE	Funding Customer					Y
Steven J Otto	Car Approver	Required	Full Size w/ Spec	Y	Y	Y

Vendor Team

Name	Vendor	Role	Invited	Documents	Elink	RFI	ITC	CAR	CCO	CTPay	CSPay	PSA
Amy Darling	CMBA Architects PC	Consultant	Required	Full Size w/ Spec							F	F
Denise Cartwright	Selzer Werderitsch Associates	Contractor	Required	Full Size w/ Spec		F	F	F	R	F		
Jason Skinner	Design Engineers PC	Consultant	Required	Full Size w/ Spec		F	F	R				F
Justin Marxen	Design Engineers PC	Consultant	Required	Full Size w/ Spec		F	F	R				F
Linda Ruefer	Selzer Werderitsch Associates	Contractor	Required	Full Size w/ Spec		F	F	F	R	F		
Nicholas Grunzweig	Selzer Werderitsch Associates	Contractor	Required	Full Size w/ Spec		F	F	F	R	F		
Steve Getz	CMBA Architects PC	Consultant	Required	Full Size w/ Spec		F	F	F	R		F	F
Tom Werderitsch II	Selzer Werderitsch Associates	Contractor	Required	Full Size w/ Spec								

External Team

None

Building Coordinators

Name	Department	Email	Phone
Barbara P Pooley	Clas-English	barbara-pooley@uiowa.edu	+1 319 335 2684
Joelle Petersen	CBUS-Interdepartmental Program	joelle-petersen@uiowa.edu	+1 319 335 0882

Budget Officers

Name	Department	Email	Phone
Susan A Klatt	VPFO-Business Office	susan-klatt@uiowa.edu	+1 319 335 5084

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When you choose the “Project File Information” from the menu you will find the project summary or status notes entered into the system.

0705901 - English-Philosophy Building - Renovate Restrooms

Project File Information

Created By	Created Date	Phase	Category	Project Files and Notes	Files
Elijah Ehlinger	5/29/2018	Construction Closeout	Project Note	05/24/18: Received final O&M and warranty packet from SWA.	
Elijah Ehlinger	5/15/2018	Construction Closeout	Project Note	05/15/18: Received as-built spec book from SWA. As-built documents turned into Document Center.	
Elijah Ehlinger	5/14/2018	Construction Closeout	Project Note	05/14/18: Received the as-built drawings from SWA, but not the spec book. Requested as-built spec book from Nick @ SWA.	
Elijah Ehlinger	5/10/2018	Construction Closeout	Project Note	05/10/18: SWA confirmed the project as-builts will be delivered to USB on Monday 5/14.	
Gary Hintermeister	4/27/2018		Project Note	4/25/18-Hi Steph, Attached is a copy of the fully executed Certificate of Substantial Completion for the above referenced project. Suzanne	
Elijah Ehlinger	4/24/2018		Project Note	04/24/18: Work to install additional light fixtures in the 3 ADA stalls (ITC-016) complete.	
Elijah Ehlinger	4/24/2018		Project Note	04/23/18: Work began to install additional light fixtures in the 3 ADA stalls (ITC-016).	
Elijah Ehlinger	4/18/2018		Project Note	04/18/18: ITC issued to add a light fixture in the ADA stall in Restrooms 217, 333, & 429B. The lighting levels in these locations were too low as confirmed by DE.	
Suzanne Burnham	4/13/2018		Project Note	Changed project status from CONSTRUCTION to SUBSTANTIAL COMPLETION	
Elijah Ehlinger	4/13/2018		Project Note	04/13/18: Phase 2 restrooms opened to building.	
Elijah Ehlinger	4/13/2018		Project Note	04/12/18: Punch list items completed by contractors.	
Elijah Ehlinger	4/11/2018		Project Note	04/11/18: Phase 2 punch-list released.	
Elijah Ehlinger	4/10/2018		Project Note	04/10/18: Progress meeting held. Punchlist inspection occurred for Phase 2.	
Elijah Ehlinger	4/9/2018		Project Note	04/09/18: Reviewed O&M returned to SWA this day.	
Elijah Ehlinger	3/27/2018		Project Note	03/27/18: Progress meeting held. Targeting 4/5/18 for substantial completion inspection of Phase 2.	
Elijah Ehlinger	3/21/2018		Project Note	03/16/18: Tile install completed at the 3rd floor single user restroom.	
Elijah Ehlinger	3/21/2018		Project Note	03/15/18: Water pressure test for 2nd floor Women's restroom witnessed.	
Elijah Ehlinger	3/13/2018		Project Note	03/13/18: Progress meeting held.	
Elijah Ehlinger	3/7/2018		Project Note	03/07/18: Abatement of piping insulation and flooring at 2nd floor restrooms occurred.	
Elijah Ehlinger	3/2/2018		Project Note	03/02/18: Contractor began demo in 2nd floor restrooms (Phase 2).	
Elijah Ehlinger	3/2/2018		Project Note	03/01/18: Phase 1 restrooms (3rd & 4th floor) opened to building use.	
Elijah Ehlinger	2/28/2018		Project Note	02/28/18: Phase 1 punch list released.	
Elijah Ehlinger	2/27/2018		Project Note	02/27/18: Progress meeting held. Substantial completion inspection for Phase 1 conducted. Plan to open Phase 1 on Thursday 3/1.	
Elijah Ehlinger	2/26/2018		Project Note	02/23/18: Toilet partition install complete for Phase 1. Accessory install underway.	
Elijah Ehlinger	2/26/2018		Project Note	02/22/18: Fire sprinkler tie-ins completed.	
Elijah Ehlinger	2/21/2018		Project Note	02/21/18: Toilet partition install 75% done. All plumbing fixtures installed.	
Elijah Ehlinger	2/16/2018		Project Note	02/16/18: Toilet partition install began. SWA is going to work this weekend on the toilet partitions. Plumbing fixture install continued. Painting continued.	
Elijah Ehlinger	2/16/2018		Project Note	02/15/18: Carpet installed in Office 306. Plumbing fixture install continued. Painting continued.	

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When you choose the "Project Timeline" from the menu you will find the list of dates for the project. The final budget information and final record documents file dates are also found under this screen.

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Project Timeline

Attachment

Project Receive Date: 02/22/2017

Creation Date: 02/22/2017

SD/Preliminary Review: 06/30/2017

Document Review: 08/17/2017

Final Review: 10/05/2017

Advertisement: 10/16/2017

Bid Opening: 11/07/2017

Contract Award: 11/15/2017

Substantial Completion: 03/23/2018

Est. Occupancy Date: 03/26/2018

Final Completion: 04/08/2018

Permission To Proceed: Required BOR

Evaluation Criteria Report: Required

Architectural Selection: Required

Program Statement: Required BOR

Schematic Design: Required BOR

Alternate Delivery: Required D-B-B

Const. Permit: Required

Budget Approve: Required UI BO 09/29/2017 350,000.00

Revised Budget: Required 0.00

Revised Budget 2: Required 0.00

MFK Close Requested:

BOR Final Report Prepared:

BOR Final RPT Approved: Required

Hold Date:

Record Drawings Filed:

Topo Survey:

Accounting Close Date:

O&M Manual Filed:

Soil Borings:

Archive Date:

As-Builts Received Date: 05/16/2018

LEED:

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When you choose the “Budget Summary” from the menu you will find the finalized budget.

0705901 - English-Philosophy Building - Renovate Restrooms

Budget Summary

Print Print w/ Notes Attachment

Contingency Art Builder Risk 1

Regents Summary Budget Total \$350,000

Code	Description	Regents Summary	Management Summary	Amount
90	Planning & Design	\$59,100		
100	Planning & Design Services		\$40,000	
110	Design Consultant			0
111	Consultant 1-CMBA			40,000 Notes
120	UI Design Services			0
121	Mechanical			0
122	Interiors			0
123	Landscaping			0
124	Architecture			0
130	Planning Services			0
131	Feasibility Studies			0
132	Space & Programming Studies			0
133	Master Planning			0
140	Regulatory Compliance			0
141	State Fire Marshal Design Review			0
150	Other Consulting Services			0
200	Project Management		\$17,500	
210	Project Management (Rate: 5.0%)			17,500
300	Document Administration		\$1,600	
310	Printing			1,500
320	Advertising			0
330	Archiving			100
390	Construction	\$290,900		
400	Construction Services		\$220,917	
410	General Contractor			0
411	Prime Contractor 1-Selzer Werderitsch associates			188,200 Notes

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When you choose the "Bid/Award Summary" from the menu you will find the bid tabulation results.

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Bid/Award Summary

Bid #	Bid Date	Bid Scope	Contract Amount	Awarded Date	Awarded To	Rejected
1	11/7/2017		\$188,200.00	11/14/2017	0000121459 - Selzer Werderitsch Associates	

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Bid/Award Summary - Pre Bid

Attachment | Email PM Approval | Email UI/BO Memo | Email Ad Form | Send Ad

Bid #: 1

Scope of Work

Bid Date: 11/07/2017 | Prebid Conference Date: 10/24/2017 | Prebid Location: English-Philosophy Building (EPB)-Room 331 @ 10:00 AM

Advertisement Date: 10/16/2017 | Prebid Meeting Mandatory

Notes

Actions

- Pre-Bid
- Bid Tab
- Post-Bid

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Bid/Award Summary - Bid Tab

Bid Opened and Certified By

CRWELAN

Explanation

Bids were opened 11/07/2017 with no irregularities. The University awards the contract for base bid to Selzer Werderitsch Associates of Iowa City, IA, in the amount of \$188,200.00. Award is within the construction estimate of \$258,000.00.

Total budget for this project is \$350,000.00 approved 09/29/2017.

Notes

Notes area containing a large empty text box.

Email

Print

Edit Estimate

Add Bidder

Alternate Names

	Estimate	Selzer Werderitsch Associates	Conlon Construction Co	RoCon Construction LLC	City Construction Newco	North Construction LLC
Bid Security	X	X	X	X	X	X
EEO Data	X	X	X	X	X	X
TSB Form	X	X	X	X	X	X
Status Form	X	X	X	X	X	X
Addendum	1,2	1,2	1,2	1,2	1,2	1,2
Base Bid	\$258,000.00	\$188,200.00	\$191,900.00	\$193,592.00	\$198,700.00	\$215,000.00

Actions

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