

IOWA



Welcome Building Coordinators!

Monthly Building Coordinator Meeting

January 19, 2022

Agenda

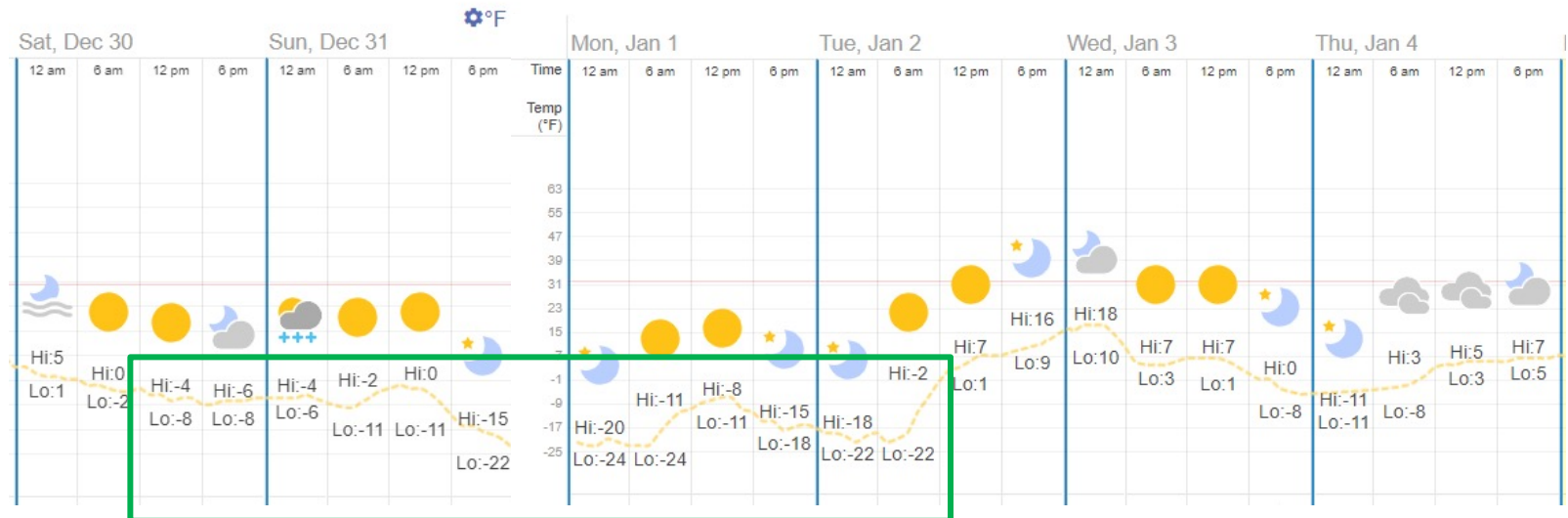
- **Welcome and Announcements/Updates**
- **Cold Weather Protocol**—Tom Moore, Facility Management Senior Manager Operations and Maintenance –10 minutes
- **Start of Spring Semester Update**—Lynne Finn, FM-AVP & Andy Bruckner, FM Associate Director, Custodial Services—20 minutes
- **Cambus-50 years of Service**—Mia Brunelli, Cambus Operations Manager – 20 minutes
- **Landscape Services: "New" Snow Maps Available**
- **Question and Answer**

Building Cold Weather Preparation

- FM will be monitoring weather throughout the winter and will trigger Cold Weather Protocol if/when the forecast reaches 24 hours or more below 0F.
 - Evaluation of additional on-call staff
 - Increased BAS monitoring for faults/alarms
 - Evaluation of building schedules
 - Inspection of known risk-points

Building Cold Weather Preparation

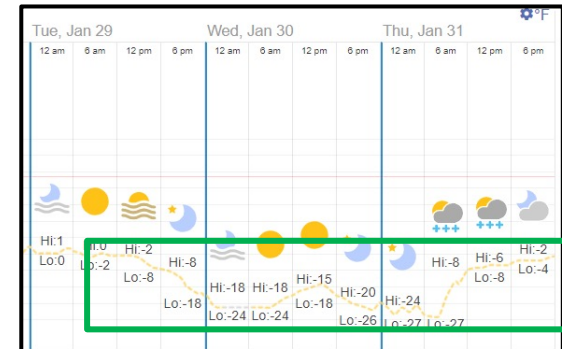
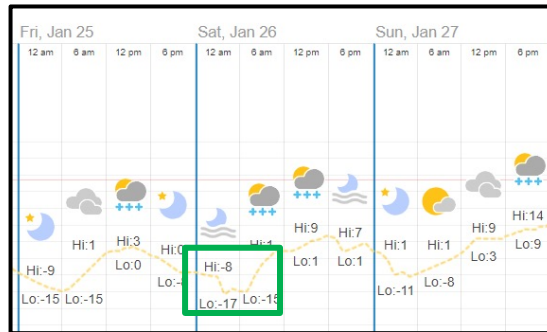
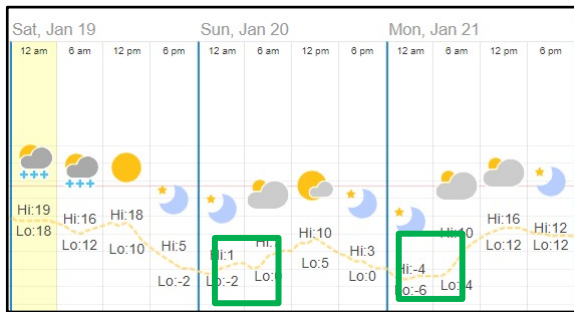
- 2018:



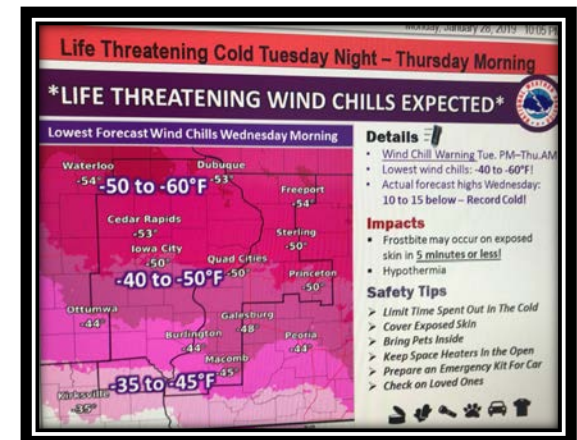
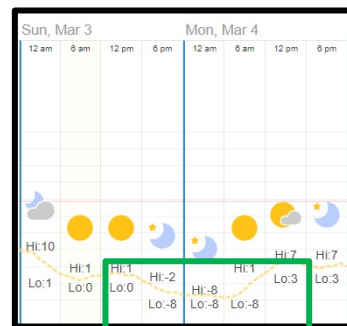
- Multiple Buildings Impacted: MRF, MERF, FH, BB, CB, BCSB, DSB

Building Cold Weather Preparation

- 2019: Cold Weather Protocol Established

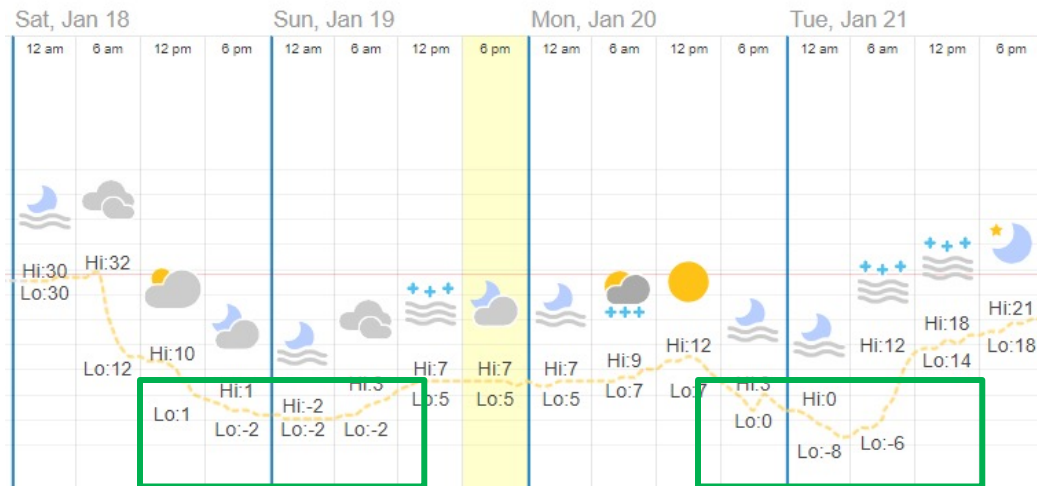


- Cold Weather Protocol Leveraged 4 times throughout the winter, with a Thaw Protocol put into place coming out of the Polar Vortex
- Building walks caught 20 open windows in 2 buildings alone
- 1 Building Impacted: ML



Building Cold Weather Preparation

- 2020:

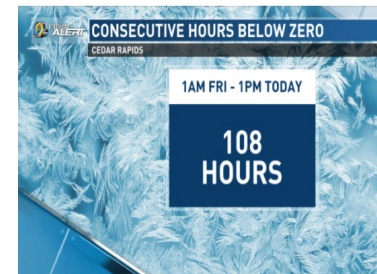
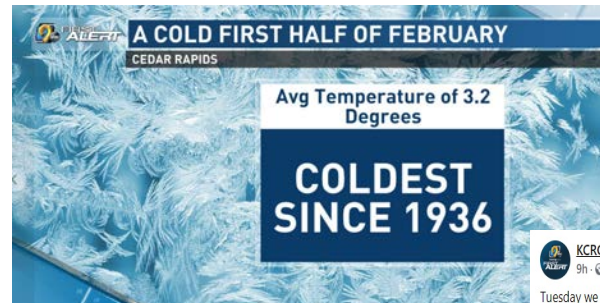


- Cold Weather Protocol Leveraged 2 times, No significant Building Impact

Building Cold Weather Preparation

- 2021:

12 day period with a high of 10F, 108 consecutive sub-zero hours, and only 1 damage event requiring external support (FH)



This process works...thank you for your partnership!

Building Cold Weather Preparation

- How Building Coordinators can help:
 - If you see something, say something: FM@YourService 335-5071
 - Ensure all windows/exterior doors are closed
 - Make sure overhead dock doors are locked down
 - Leave interior doors open where possible to allow for better circulation
 - AC window units should be turned off when temperatures are below 50F
- We also encourage energy saving measures:
 - Power down electrical devices
 - Unplug coffee makers, microwaves, portable heaters, etc.
 - Make sure gas, vacuum, air spigots are turned off

Spring 2022 Guidance:

Facilities, Buildings and Grounds

Revised
January 12, 2022

Summary:

No changes planned for Building Practices
for Spring 2022 semester.
All the same as Fall 2021 semester.

- Water Monitoring – schedule tbd
- Health Stations at building entrances and classrooms (with addition of KN95 masks)
- Building Attendant Program
- Although routine office cleaning remains suspended, all offices will be cleaned over winter break
- Higher filtration in buildings such as MERV13
- Maximize classroom airflow
- Preoccupancy purge

Spring 2022 guided by:

Board of Regents End Emergency Declaration – May 20, 2021
Confirmed by Iowa BOR President - January 12, 2022

Classes resume January 18, 2022

Iowa Board of Regents President Mike Richards [has confirmed](#) that campus operations at the three public universities will continue to follow the guidance provided by the board on [May 20, 2021](#). The University of Iowa will start the spring semester as planned with in-person classes and activities held as scheduled. Find the full spring 2022 semester guidelines at coronavirus.uiowa.edu.

Board of Regents End Emergency Declaration

Suspend Risk Mitigation Strategies May 20, 2021

Mask requirement

Social distancing

Room/space capacity limitations

Building traffic patterns

Space recommendations based on building ventilation capacity

Barriers (plexiglass)

Additional Notes:

Water Monitoring in Residential Life

Health Stations at building entrances and classrooms
(as courtesy)

Building Attendant Program
(to support health stations)

Customer Service
(standard FM@YourService)

Higher filtration in buildings such as MERV13
(continues for spring 2022 – sunset date tbd)

Maximize classroom airflow
Preoccupancy purge
(continues for spring 2022 – sunset date tbd)

Details on Custodial Services

- Building Attendant Program continues for Spring 2022, reevaluated for Fall 2022
- Routine office cleaning remains suspended for Spring 2022, reevaluated for Fall 2022
- Custodial Services have done a one time cleaning of private offices during winter break
- FM Custodial methods and materials met CDC guidelines prior to COVID
- For any special cleaning services, please contact FM@YourService via the FM@YourService portal-COVID button

Health Stations

Cover Your Cough Stations

- For entrances-2 per building
- Includes sanitizer, face masks KN95 masks and tissues
- FM Custodial to restock



Classroom PE

- For Level 1 Classrooms
- Rolling screen, wet wipe bucket, hand sanitizer and KN95 masks
- FM Custodial to restock classrooms
- Available for purchase: Supplies available through Shared Services



Contact information sticker with QR code that links you to the FM home page



IOWA

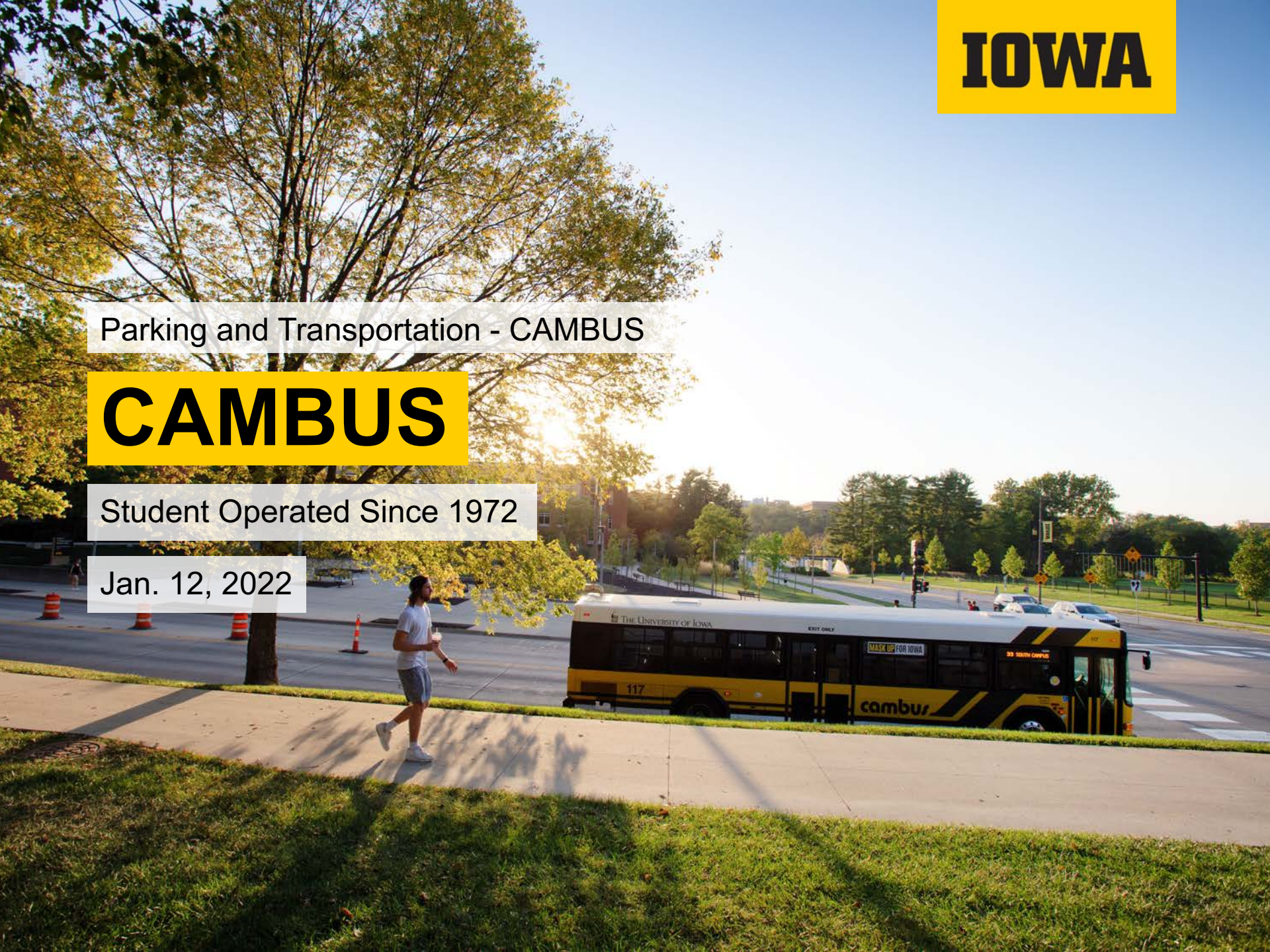
IOWA

Parking and Transportation - CAMBUS

CAMBUS

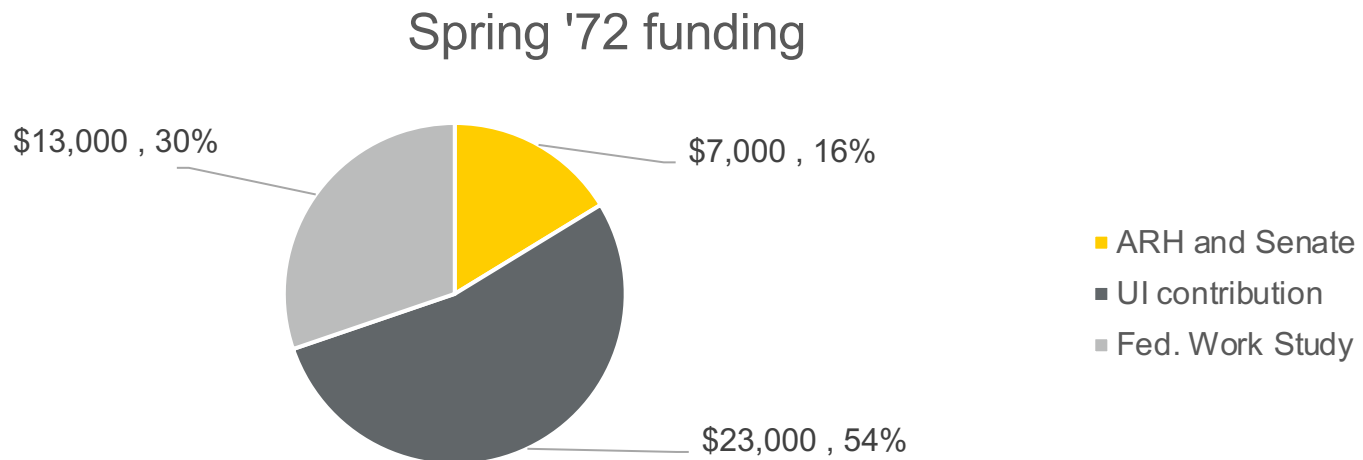
Student Operated Since 1972

Jan. 12, 2022



CAMBUS formed in 1972

- Started by Associated Residence Halls and Student Senate in spring semester
- Reduce traffic and parking on campus
- Hancher auditorium was offered as free parking in coordination with the shuttles
- Shuttles operated 7 a.m. – 5:30 p.m.





1/22/72

Bus Experiments To Begin Monday

Monday marks the inauguration of a University of Iowa shuttle bus service free to students, faculty and staff, and more frequent rush hour service on the municipal transit line.

Both programs are experiments that will continue through this spring.

The city's plan involves leasing four extra buses to enable the municipal transit system to run buses 20 minutes apart during the peak periods of 7 to 9 a.m. and 4 to 6 p.m. on weekdays. Buses currently run half an hour apart.

The university plans to operate six leased buses four to eight minutes apart on a route circling the UI campus.

Buses for both experimental projects were to arrive here today from Ottumwa. The leased buses are 1954 models holding 51 passengers each.

The city-owned buses currently in use have 45-passenger capacities. The larger leased buses will be used on routes where patronage is heaviest, principally the Hawkeye Apartments route, according to City Transit Superintendent John E. Pappas.

The increased frequency of city bus service is in response to the probability that bus patronage will continue increasing during the rest of this winter. Buses on some routes already are carrying capacity passenger loads during peak hours. Pappas termed the experiment "a way of saying thank you for past patronage."

The city's service will add some \$20,000 to the cost of operating the system this year — and an equal amount to the system's deficit, projected to reach \$94,000 by the end of the year.

Additional costs entailed by the more frequent service include the cost of leasing the extra buses — at \$500 each per

month — as well as extra salary costs. Pappas said five part-time drivers were hired to operate the extras, a serviceman was promoted to mechanic and another serviceman was hired.

Total cost of the university's pilot program is estimated at \$43,000. Associated Residence Halls and Student Senate will provide \$7,000 of the cost and another \$13,000 will come from federal work-study funds paid as wages to student employees. The university will pay the rest of the cost.

Buses will operate Monday through Friday from 7 a.m. to 5:30 p.m.

The proposed route for the two-way bus service runs over North Clinton Street, Church Street, North Dubuque Street, Park Road, Riverside Drive, Newton Road and Woolf Avenue, then over the road south of General Hospital to Grand Avenue and across the Burlington Street Bridge to Madison Street, Washington Street and back to Clinton Street. Buses also will circle the Pentacrest.

As part of the UI program, parking at the Virgil Hancher Auditorium will be available for university-connected drivers who live more than two miles from campus. They may park free at the auditorium lot and take a shuttle bus from there to jobs and classes.

Both the city's and the university's experiments could be made permanent if they prove to be successful.

"Should we be convinced that increased service is justified, we'll come up with a new arrangement this fall," Pappas said.

During the experimental period, Monday through April 28, city bus schedules will remain

BUSES Turn to Page 2A

→ Started with 6 leased buses from Ottumwa, IA

→ 1954 models with capacity for 51 riders



CAMBUS today

3 TYPES OF SERVICE



Fixed-Route



Bionic



On-Demand

3 MILLION +

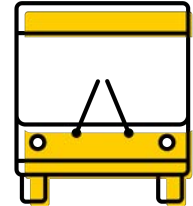
Annual rides

8,600

Annual bionic rides

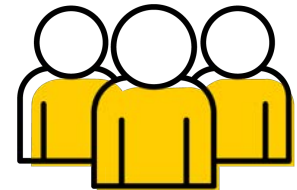
14

Fixed-routes



16 vehicles at midday

23 vehicles at peaks

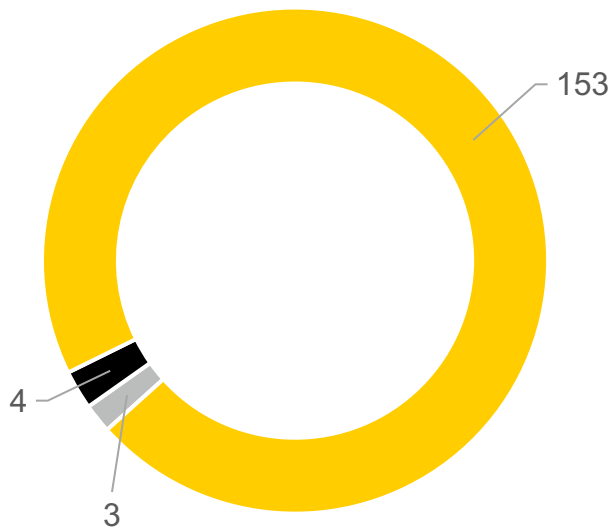


160

student employees

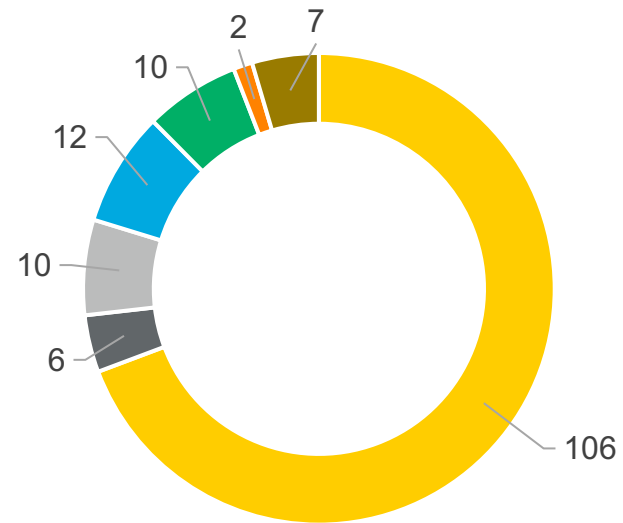
CAMBUS today - employees

Employees



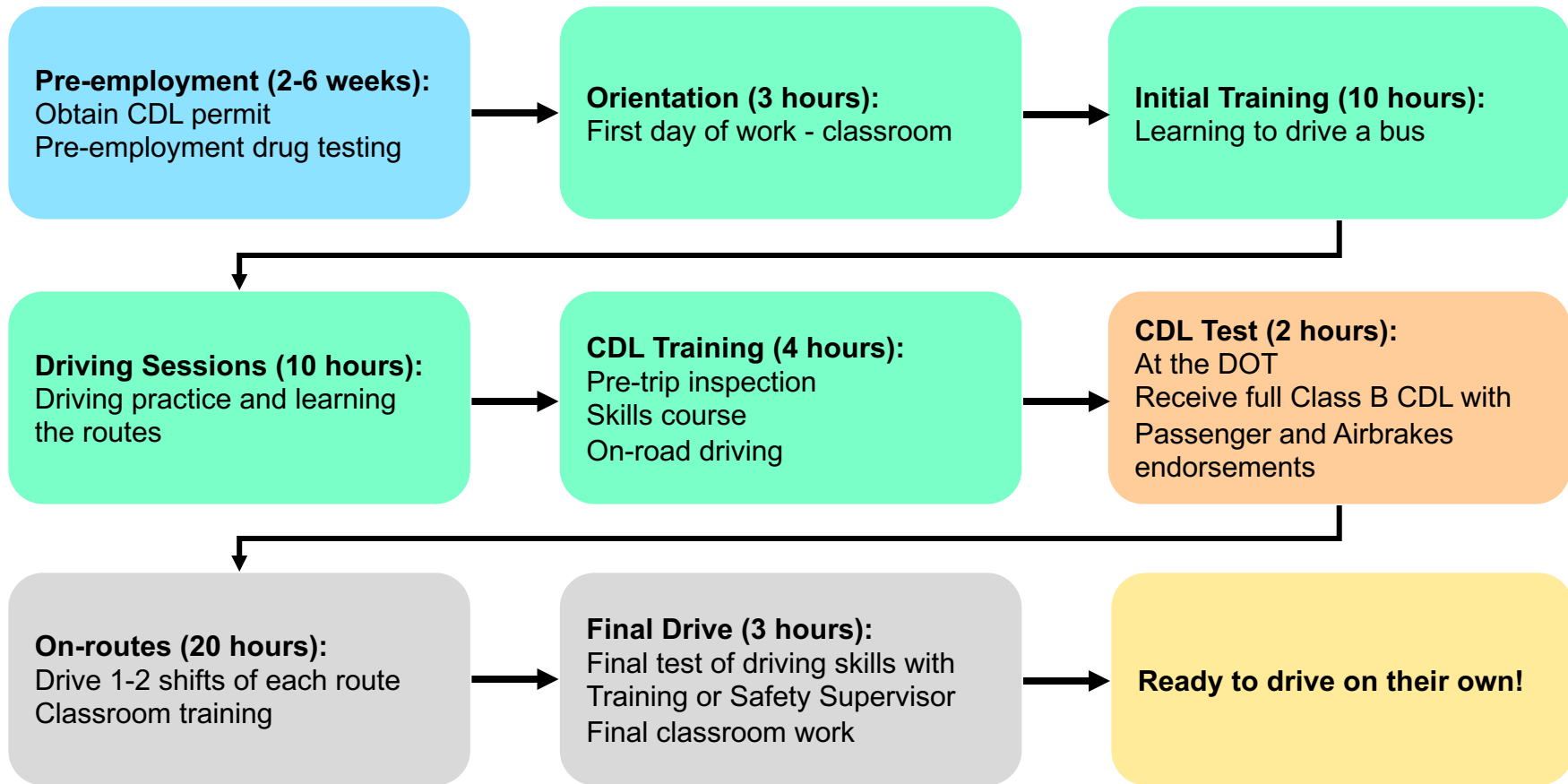
- Management
- Maintenance - full-time
- Student Employees

Student Employees



- 01 - Drivers
- 02 - Trainers
- 03 - Supervisors
- 01 - Full-time bionic
- 02 - Dispatchers
- 02 - Student Mechanics
- 02 - Assistants

Training Process: 4 – 8 weeks





IOWA

Parking and Transportation - CAMBUS

01 Drivers

- Everyone starts as a driver
- May become bionic-qualified after 4 months and a clean work record
- Also includes On-Demand services



Bionic service

- Provides door-to-door service to persons with a temporary or physical disability
 - Rides can be for any purpose – class, work, appointments, shopping, etc.
 - Fully compliant with ADA regulations, plus goes above and beyond minimum requirements

“I have been using Bionic Bus for about 4 years. It has made my life better by allowing me to attend church, events, doctors appointments, shopping and eating out. The drivers are very nice and helpful. Thank you Bionic Bus and University of Iowa.” – Rick F.



Bionic service

“I have been a rider since 2012 and bionic bus has been a true lifeline. Without that very humane and reliable service, my life would have been very difficult to make it productive in my UI teaching and creativity.

The student staff have been truly great – everyone goes out of their way to assist, accommodate, and make sure I always feel supported. It is amazing that this service is so accommodating to so many people – and always so humanely, and with a smile, and strong willingness to help. The bionic bus service has been a major factor in my ability to continue to work effectively at the UI despite my on-going challenges.” – Uriel T



Bionic service

“After surgery, Mar went from student-athlete to scooter/wheelchair for 6-12 weeks. She did not want to withdraw from the university and return home to Michigan, but my husband and I could not imagine any other option. How would she get to class? To doctors? And back? In February in Iowa!

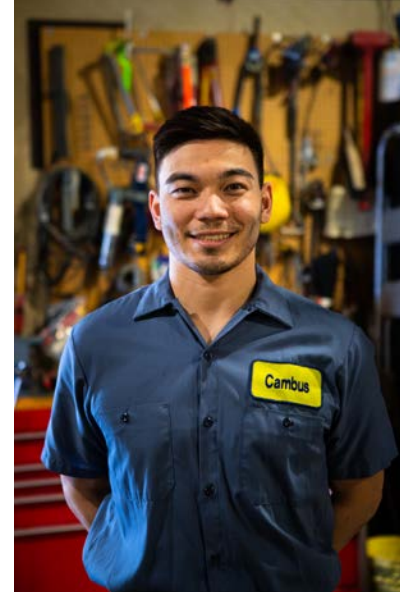
We are incredibly grateful for all the service offered to Mar through bionic bus. Your entire process was reassuring – your ramps worked and your drivers knew how to sensitively assist, and in our opinion, went beyond just doing a job. For example, a driver saw our daughter stuck in a snowdrift in her scooter and stopped to help. Another driver brought donuts one day just to say, ‘have a great day.’ These are **extraordinary acts of service and kindness** which my daughter needed, but also helped reassure us that we made the right decision to keep her at the university during her injury and recovery. You helped her come to believe that she could rise up through this challenge. We are grateful.” – Parents of student bionic rider, June 2018



02 - Support

→ Dispatchers

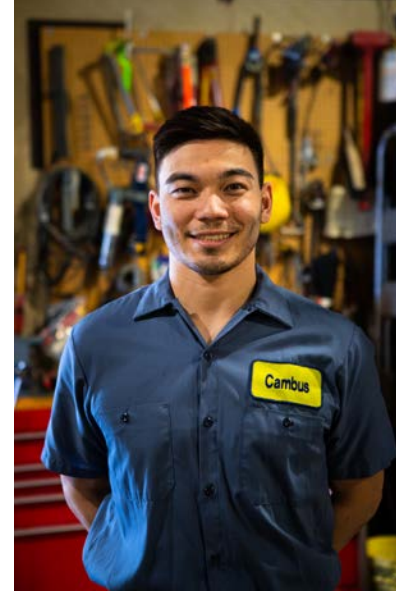
- Ensures employees show up on time and problem-solve anything that happens during service
- Typical shifts might include:
 - Responding to an accident or other safety event
 - Responding to mechanical failures and relaying information to the technicians
 - Creating sudden detours due to unexpected road closures
 - Answering driver questions about routes or detours
 - Answering phone calls from public and employees
 - Monitoring open shifts
 - Taking requests for and scheduling bionic rides
 - Recording information in various logs



02 - Support

→ Trainers

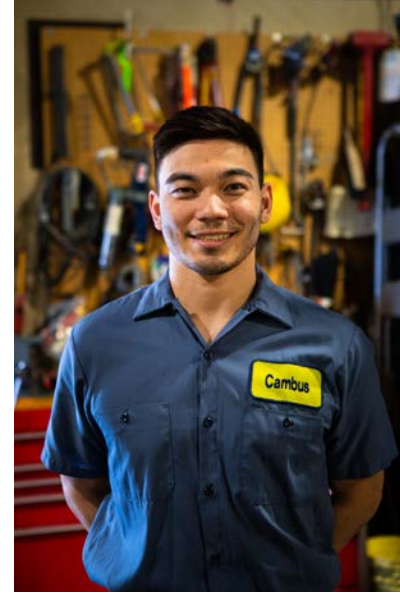
- Teach new hires:
 - How to operate a bus
 - Our policies and procedures
 - Customer service
 - How to handle difficult situations
 - How to handle emergencies
 - The routes and schedules
- Also provide on-going training and evaluations for drivers out of the training program
 - Trainers evaluate a driver's safety and customer service skills every 6 months
 - Provide re-training and refresher training



02 - Support

→ Student Mechanics

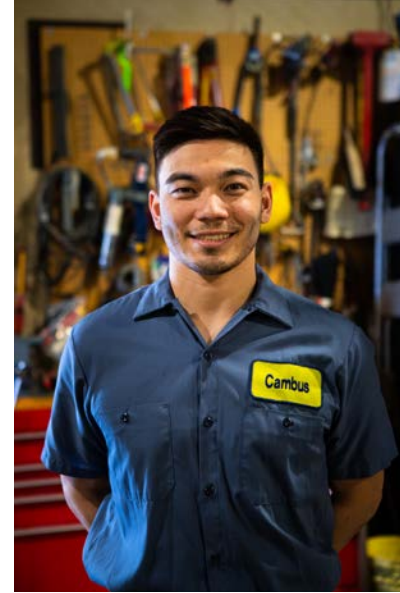
- Assist full-time technicians with preventative maintenance on the fleet
- Supervise the clean-up process
 - Nightly cleaning and maintenance on the fleet
 - Team of 7 drivers and 2 student mechanics
- Respond to mechanical failures and accidents to keep service going and mitigate delays



02 - Support

→ Assistants

- Assist with paperwork and data collection
- Assist with training new bionic drivers



03 - Supervisors

- Scheduling Supervisor
- Dispatch and Bionic Supervisor
- Maintenance Supervisor
- Training Supervisor
- Safety Supervisor
- Personnel Supervisor



“Easiest and best decision I made during my undergrad. My time as a student mechanic taught me more life skills than I knew I needed, and I have the full-time mechanics to thank for that.”

-Jordan, student mechanic

“CAMBUS was my greatest college decision. I gained leadership experience and met my best friends.”

-Heelah, student mechanic

“Working at CAMBUS during the pandemic made me feel like I’ve been able to do something to help the community. I’m really proud of my coworkers for working during these difficult times.”

-Collen, scheduling supervisor

“CAMBUS has made my experience at Iowa better. I enjoy work and feeling like what I do has a purpose in the university. I take pride in doing something that matters.”

-Colin, driver

“Working at CAMBUS helped me improve my communication and leadership skills while making lasting relationships.”

-Maddy, training supervisor

“CAMBUS is an endless source of opportunity. I don’t think there could be another job on campus that can teach as much about life as CAMBUS. A great place to improve your professional skills and create life-long friends.”

-Austin, dispatch and bionic assistant



Questions?

Landscape Services: Snow Maps

www.facilities.uiowa.edu/campus-spaces/maps

SNOW MAPS

Campus Snow Removal Map

East Side Snow Priority Routes

West Side Snow Priority Routes

Next Meeting:



Wednesday, February 16, 2022 11:00 – Noon

Poll - FM@YourService Portal Refresher—Let's vote!

Thank you!

