

FORM OF BID FOR CONSTRUCTION CONTRACT  
(INFORMAL BID)

ALL BLANKS TO BE COMPLETED

ONLY BIDS ON THESE FORMS WILL BE ACCEPTED

TO: Design & Construction  
The University of Iowa  
200 University Services Building  
Iowa City, Iowa 52242-1922

20

1. The undersigned Bidder, in response to your request for bids for construction of the above project, having examined the Drawings, Specifications and other Bidding Documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies, and to construct the project in accordance with the proposed Contract Documents, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the proposed Contract Documents, of which this bid is a part.

Bidder acknowledges receipt of the following Addenda which are a part of the Bidding Documents: Numbers \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**BASE PROPOSAL:**

Bidder agrees to perform all the work described in the proposed Contract Documents and shown on the Drawings for the sum of:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ALTERNATE PROPOSALS: [SEE 00 74 13 - PROJECT REQUIREMENTS FOR APPLICABLE ALTERNATES]**

Alternates are identified by number and describe the basic changes to be incorporated into the Work only when that Alternate is made a part of the Work by specific provisions in the Owner-Contractor Agreement. Bidder, in submitting his bid proposal, shall include, in addition to his base bid, the following alternates. The numerical order of listing these alternates does not necessarily imply their priority. The Owner may decide to use any one or more of all the items. Coordinate pertinent related work and modify surrounding work as required to properly integrate the work under each Alternate and to provide the complete construction required by the Contract Documents.

**ALTERNATE NO. 1: [Brief Alternate Label]**

ADD the Sum of:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ALTERNATE NO. 2: [Brief Alternate Label]**

ADD the Sum of:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

PROJECT TITLE LINE 1  
PROJECT TITLE LINE 2

PROJECT NUMBER

ALTERNATE NO. 3: [Brief Alternate Label]

ADD the Sum of:

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

**ALLOWANCES:** [SEE 00 74 13 - PROJECT REQUIREMENTS FOR APPLICABLE ALLOWANCES]

Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when additional information is available for evaluation. If necessary, additional requirements will be issued by Change Order.

Allowances shall include the costs of materials, supplies and equipment delivered to the Worksite, less applicable trade discounts and including requisite taxes, unloading and handling at the Worksite, and labor and installation, unless specifically stated otherwise.

ALLOWANCE #1: Contractor shall include an allowance in the Contract Sum (Base Bid) in the amount of (insert amount in words) \$(insert amount in figures) for [Brief Allowance Label].

ALLOWANCE #2: Contractor shall include an allowance in the Contract Sum (Base Bid) in the amount of (insert amount in words) \$(insert amount in figures) for [Brief Allowance Label].

**UNIT PRICES:** [SEE 00 74 13 - PROJECT REQUIREMENTS FOR APPLICABLE UNIT PRICES]

For changing quantities of work outside the Scope of Work, upon written instructions of the Owner, the following unit prices shall prevail. Unit prices shall be total cost to Owner, per unit of Work, including indirect costs and overhead and profit. All blanks must be filled out.

UNIT PRICE NO. 1: [Brief Unit Price Label]

\_\_\_\_\_ DOLLARS  
(\$ \_\_\_\_\_) per \_\_\_\_\_.

UNIT PRICE NO. 2: [Brief Unit price Label]

\_\_\_\_\_ DOLLARS  
(\$ \_\_\_\_\_) per \_\_\_\_\_.

**ACKNOWLEDGEMENTS:**

Amount shall be indicated in both words and figures. In case of discrepancy, the amount indicated in words will govern.

2. The undersigned Bidder states that full compliance with the proposed Contract Documents is maintained in this bid.
3. It is hereby agreed that when entering into this Agreement with the State of Iowa, the Bidder warrants that it has taken documented steps to encourage the participation of TSB's for the purpose of subcontracting and supplying of materials.
4. Bidder understands that the Owner reserves the right to reject any and all bids, waive irregularities or technicalities in any bid, and accept any bid in whole or in part which it deems to be in its best interest.
5. Submitted prices shall remain firm for a minimum of 45 days after the due date of this Informal Bid, unless indicated otherwise. Bid pricing shall remain firm for the duration of the Agreement.
6. Bidder hereby certifies: (a) that this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation; (b) that Bidder has not directly or indirectly induced or solicited any other

PROJECT TITLE LINE 1  
PROJECT TITLE LINE 2

PROJECT NUMBER

bidder to put in a false or sham bid; (c) that Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; (d) that Bidder has not sought by collusion to obtain any advantage over any other bidder or over the Owner; and, (e) that Bidder is a resident or a resident corporation of the state or foreign country written below as the Bidder's official address.

7. Bidder hereby certifies that the Bidder is registered with the Iowa Labor Commissioner.
8. A non-resident corporation certifies by submittal of this bid that the corporation has complied with Section 490.1501 of the Code of Iowa. The corporation certifies it shall comply with Chapter 73 of the Code and give preference to use of Iowa domestic labor and products and provisions grown and coal produced within the State of Iowa.

Firm name: \_\_\_\_\_

Signed by: \_\_\_\_\_

Typed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

OFFICIAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

MAILING ADDRESS (If different than above): \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Federal Tax Identification No. \_\_\_\_\_

Iowa Contractor Registration No. \_\_\_\_\_

If Bidder is a nonresident, Bidder certifies that the resident preference given by the state or foreign country of Bidder's residence is \_\_\_\_\_ percent.

PROJECT TITLE LINE 1  
PROJECT TITLE LINE 2

PROJECT NUMBER

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FOR REFERENCE ONLY - COMPLETE VIA BID EXPRESS