

IOWA



Welcome Building Coordinators!

Monthly Building Coordinator Meeting

August 18, 2021

Welcome New Building Coordinators!



Agenda


→ Welcome and Announcements/Updates

- Review Updated Building Practices—Lynne Finn-Facilities Management AVP—15 minutes
- Signage "Keep Hawkeyes Healthy" - Renee Houser-Director Classroom Management and Brent Anderson-Facilities Management Safety Manager—10 minutes update
- FM@YourService Portal COVID Button (Refresher) -Andy Bruckner-AD Custodial Services-5 minutes

→ Moving Protocol Refresher - Greg Snipes-UI Senior Purchasing Agent—10 minute

→ BLS Customer Satisfaction Survey Updates—Andy Bruckner-AD Custodial Services—10 minutes

→ Question and Answer



Fall 2021 Building Practices Update for Building Coordinators 8-17-21

Lynne Finn

COVID Advisory Committee

- Review Updated Building Practices
- Questions (Please share questions/comments in the chat)

Summer and Fall 2021 Guidance:

Facilities, Buildings and
Grounds

BOR Guidance Update

5-20-21

8-17-21

Board of Regents Lifts Emergency Declaration

In lifting the emergency order, Richards implemented guidelines to facilitate the transition to regular operations which includes suspending the following:

- Mask requirement
- Physical distancing

As a result, CIMT* has lifted the following requirements:

- Room/space capacity limitations
- Building traffic patterns
- Space recommendations based on building ventilation capacity

Some strategies may require decommission time

Individuals may still choose to wear a mask, social distance, or maintain additional barriers (plexiglass, cubical walls) for their personal comfort or protection.

*CIMT has since been dissolved.

Board of Regents Lifts Emergency Declaration

Some changes will be decommissioned over time:

Drinking Water Monitoring – in place for summer and through FOW pilots, monitoring based on campus occupancy

Health Stations at building entrances and classrooms through Fall 2021 - as courtesy service

Enhanced filtration (MERV13) - already in place where possible for summer and fall

Maximize classroom airflow and preoccupancy purge - in place through summer and fall*

*revised 8-10-21 COVID Advisory Committee

Details for Building Coordinators

- Are we able to hold in-person meetings in spaces without forced ventilation? **YES**
- For the classes that have been relocated to prioritize in-person instruction for areas that have systems capable of the CDC recommendations, are we able to move back to the original location? **YES**
- Can we return to standard use of spaces without enhanced filtration? **YES**
- What about aerosol generating activities...can those return to pre-pandemic operations? **YES**
- Will classrooms return to pre-COVID occupancy? **YES**

To prevent COVID-19 spread:

President Wilson with Press Citizen, 08/11/2021

“Wilson also listed five steps the university will take this fall to prevent COVID-19 from spreading:

- Continued and widespread vaccine accessibility for faculty, students, and staff*
- Wastewater testing of residence halls*
- Continuous monitoring of state, county, and campus metrics*
- Encouragement of masks in indoor spaces*
- Enhanced building operations (filtration enhancement, safety stations, building assistant program)”*

Questions?

"Keep Hawkeyes Healthy" Signage

- Facilities Management placed an order and will be posting signage in the *common areas* of buildings as well as exterior doors.
- Classroom Scheduling will be placing signage *within the University Classrooms*.
- All other instructional spaces assigned to collegiate/departmental units should coordinate their own signage plans *within their classrooms/labs/studios*.
- If you have questions about signage for common areas, please contact Brent Anderson, Occupational Safety Manager, at 319-335-5444 (office), 641-420-2206 (cell) or brent-anderson@uiowa.edu. For questions pertaining to University Classrooms signage, please contact Renee Houser, Office of the Registrar, 319-335-1202 or renee-houser@uiowa.edu.
- Browse the FAQs or submit a new question via the COVID-19 button on the [FM@YS portal](#).

"Keep Hawkeyes Healthy" Signage

→ The four examples of the signage that will be utilized...




University Classroom Signage – 317 Spaces



FM @YourService-Covid 19 button

For emergencies, please call 319-335-5071, 24/7.


[Click here for site instructions](#)



SERVICE


Request Maintenance

Building Maintenance
Custodial Maintenance
Ground Maintenance




Order Work or Keys

Get Keys
Install/Hang Small Items



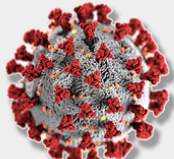
Request Project

Renovate Space
Install Signage/Furniture/etc.



Get Help

Request Maintenance Estimate
Contact Us
Additional Resources

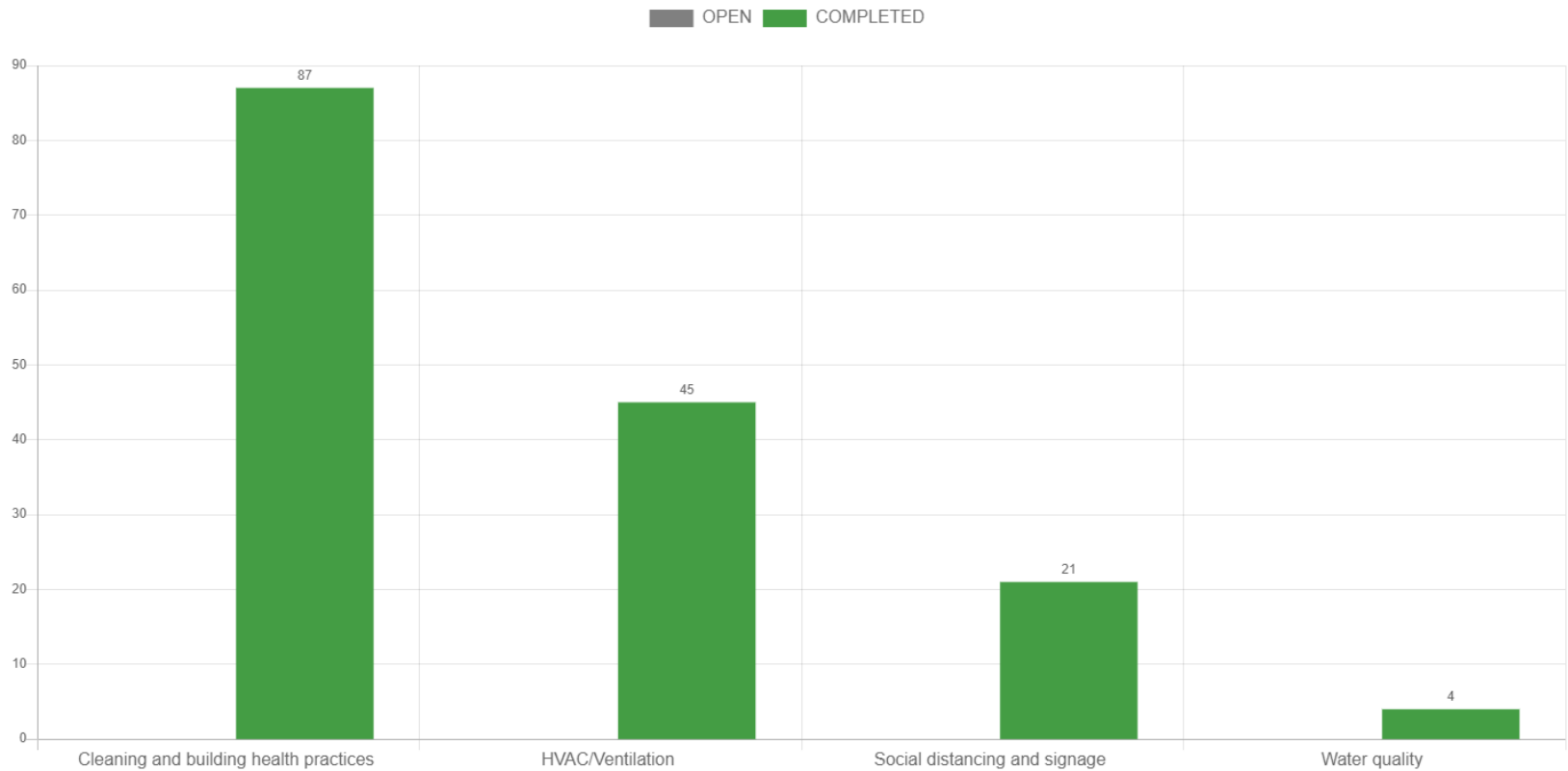


Ask a COVID-19 question/FAQs

FM Operations

- ✓ 157 requests to date
- ✓ Q&A has been updated and/or added to
- ✓ Non-emergency COVID questions

COVID REQUESTS-DASHBOARD



Moving Services-Refresher

Greg Snipes-UI Purchasing

- The University has four suppliers contracted to provide interdepartmental moving and office relocation services
 - Services may be used for cubicles, office equipment and furniture, hospital equipment, assembly where needed, etc.
- Departments may contact the supplier(s) for a quote at no cost
 - Supplier contact information is available at the Purchasing Moving Contracts (Interdepartmental Moving Services section) webpage: <https://ap-purchasing.fo.uiowa.edu/purchasing/contracts/moving>
- Suppliers will indicate what information is needed for an estimate (e.g., dates, locations, items to be moved, etc.)
- The department provides the chosen supplier's quote to their Shared Services contact to submit a requisition

BLS Survey Results Discussion Update

- Thank you so very much!!!
- Over 1600 responses
- Over 1300 comments, providing gratitude and opportunities
- Preparation continues



Questions?

Next Meeting:



Wednesday, September 15, 2021 11:00 – Noon

Thank you!



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