DEVIATION REQUEST FORM

This form shall be used by the Design Professional to request a deviation from the Design Standards & Procedures and must be completed prior to the Bidding Phase. Please complete and return via email to the UI Design Project Manager.

Date: __________________________  Project Phase: __________________________

UI Project Name: __________________________

UI Project Number: __________________________  Owner’s Design Project Manager: __________________________

Design Professional (DP): __________________________  DP Representative: __________________________

Email Address: __________________________  Phone: (______)

Design Standards Edition: __________________________  Section Number: __________________________  Page Number: __________________________

Description of Deviation: (attach additional page(s) as needed)

________________________________________________________________________

________________________________________________________________________

Justification for Deviation Request: (attach additional page(s) as needed) Include Total Cost of Ownership Comparison

________________________________________________________________________

Attachment List: __________________________  Total number of pages attached: __________________________

Reviewed / Approved By:

Response Code: R&A – reviewed & approved, NA – not applicable, RAN – reviewed as noted, R&R – revise & resubmit, NR – not recommended

1) __________________________  2) __________________________  3) __________________________  4) __________________________

(Department Name)  (Department Name)  (Department Name)  (Department Name)

Response  Response  Response  Response

(Signature & Date)  (Signature & Date)  (Signature & Date)  (Signature & Date)

5) __________________________  6) __________________________  7) __________________________  8) __________________________

(Department Name)  (Department Name)  (Department Name)  (Department Name)

Response  Response  Response  Response

(Signature & Date)  (Signature & Date)  (Signature & Date)  (Signature & Date)

*BLS, UIU (Ben Fish), Public Safety (Dave Visin), Fire & Life Safety (Brent Anderson), and FIMS (Kirk Banks) are required for main campus deviations.


*Include all other project stakeholders impacted: P&T, ITS, Campus Planning, HCIS, etc.