This form shall be used by the Design Professional to request a deviation from the Design Standards & Procedures and must be completed prior to the Bidding Phase. Please complete and return via email to the UI Design Project Manager.

Date: __________________________ Project Phase: __________________________ (SD, DD, CD)

UI Project Name: __________________________

UI Project Number: ________________ Owner’s Design Project Manager: __________________________

Design Professional (DP): __________________________ DP Representative: __________________________ (first and last name)

DP Email Address: __________________________ Phone: (____ )

Design Standards Edition: ________________ Section Number: __________________________ Page Number: ________________

Description of Deviation: (attach additional page(s) as needed)

________________________________________________________________________

Justification for Deviation Request: (attach additional page(s) as needed) Include Total Cost of Ownership Comparison

________________________________________________________________________

Attachment List: ________________ Total number of pages attached: ________________

Reviewed / Approved By:

Response Code: R&A – reviewed & approved, NA – not applicable, RAN – reviewed as noted, R&R – revise & resubmit, NR – not recommended

1) __________________________ 2) __________________________ 3) __________________________ 4) __________________________

(Department Name) (Department Name) (Department Name) (Department Name)

Response Response Response Response

(Signature & Date) (Signature & Date) (Signature & Date) (Signature & Date)

5) __________________________ 6) __________________________ 7) __________________________ 8) __________________________

(Department Name) (Department Name) (Department Name) (Department Name)

Response Response Response Response

(Signature & Date) (Signature & Date) (Signature & Date) (Signature & Date)
*BLS, UIU (Ben Fish), Public Safety (Dave Visin), Fire & Life Safety (Brent Anderson), and FIMS (Kirk Banks) are required for main campus deviations.
*Include all other project stakeholders impacted: P&T, ITS, Campus Planning, HCIS, etc.