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# Updated Campus Drone Policy

Department of Risk  
Management, Insurance,  
and Loss Prevention

September 19<sup>th</sup>, 2018



# Drone Policy Overview

- Still maintaining a general “NO FLY ZONE”
- Pertains to University-controlled and/or University owned drones.
- Any drone use requires the completion of a Drone Flight Request form.
- All Drone Flight Request forms are approved or denied by the Drone Committee.
- The Drone Committee will notify building coordinators if their building is specifically listed in a flight request.

# What is required?

## → Requestors must:

1. Have a relationship with the University,
2. Be in accordance with the University's Mission,
3. Have proper FAA certifications, licenses, permits and clearances, and
4. Have proper insurance coverage.

## → No hobbyist or recreational use!

# Drone Flight Request Form

→ <https://workflow.uiowa.edu/entry/new/5082/11146961>

→ Should be submitted at least 14 days in advance

→ Should include:

- Drone specifications
- Detailed flight plan
- Specific dates, times and locations
- Proof of Remote Pilot License
- Proof of Insurance

# Drone Approval Notice

- Sent from the Drone Committee to the Requestor and the Remote Pilot in Charge
- Includes specific flight details and compliance requirements
- Approval is for University of Iowa property ONLY
- Flights over non-UI property need landowner approval

# Compliance Requirements for the Pilot

- Contact UIHC Safety & Security the day before
- Contact “AirCom” the day of
- Keep a phone line available throughout the entire flight to be contacted by AirCom
- Keep a copy of this approval with him/her during the flight
- Comply with all applicable federal, state and local laws

# Drone Committee

- **Ian Arp** – Office of General Counsel
- **Josey Bathke** – Risk Management
- **Richard Hichwa** – Office of Vice President for Research
- **Benjamin Hill** – Office of Strategic Communication
- **Kevin Kregel** – Office of the Executive Vice President & Provost
- **Wendy Moorehead** – Facilities Management
- **Douglas Vance** – UIHC Safety and Security
- **David Visin** – Department of Public Safety

# Drone Advisory Group

- **Jeff Aaberg** - University Housing & Dining
- **Josh Berka** – Athletics
- **Patricia Cone-Fisher** – Division of Sponsored Programs, Export Control
- **Dan Fine** – Faculty Representative
- **Thomas Schnell** – Faculty Representative
- **Shelley Stickfort** – Employee & Labor Relations, Human Resources
- **Local Building Coordinator(s)**



# FAQ's

- What types of request are getting approved?
- How does the policy address privacy issues?
- What if I see a drone in my area and I haven't been notified?
- How much notice do we get from the Drone Committee?



# How to get in touch with us?

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- 📍 430 Plaza Centre One
- ☎ 319-335-0010
- ➔ <https://uiowa.edu/riskmanagement>
- ✉ Risk-Management@uiowa.edu





**Q & A**